

FORM NO. ADT-2

[Pursuant to section 140(1) of the Companies Act, 2013 and rule 7(1) of the Companies (Audit and Auditors) Rules, 2014]



Application for removal of auditor(s) from his/their office before expiry of term

Form Language English Hindi

Refer instruction kit for filing the form

1. (a) * Corporate identity number (CIN) of the company

Pre-fill

(b) Global location number (GLN) of company

2. (a) Name of the company

(b) Address of the registered office of the company

(c) * e-mail ID of the company

3. (a) * Service request number of Form MGT-14

(b) * Date of filing the form

(c) * Date of passing the special resolution

(d) * Date of the annual/extraordinary general meeting

4. * Details of the application clearly indicating the grounds for seeking removal of auditor.

5. * Whether the accounts have been qualified during last three years Yes No Not Applicable

6. * Details of opportunity given to auditor concerned for being heard

7. * Whether any civil/criminal proceedings are pending between the company and the concerned officers?

Yes No

8. (a) * Date of appointment of the concerned Auditor

(b) * SRN of relevant form filed for appointment of the auditor

(c) * Category of auditor Individual Auditor's Firm

(d) * Membership number of the auditor or Registration number of the firm

(e) *Period for which the auditor was appointed From To

9. * Whether any special notice has been received for removal of Auditors. Yes No

10. * Whether all due audit fee has been paid to the concerned Auditors. Yes No

11. Details of other services been rendered by such Auditors to the company.

12. * Pendency of Audit i.e. number of financial years for which audit is pending

13. * Stage of accounts of the company for each of such financial year which is yet to be approved by the Board or approved by the Board but yet to be handed over to auditors or approved by the Board, handed over to auditors but audit not yet completed or audit completed, draft report not yet given by the auditors.

Financial year end date	State of accounts	Particulars

14. * Whether there is any dispute with regard to the Books of Accounts Yes No in the possession of Auditors but not delivered back to the company.

Attachments

- * Details of the grounds for seeking removal of auditor;
- * Copy of the special resolution
- * Minutes of the annual general meeting or extraordinary general meeting
- Optional attachments, if any

List of attachments

Declaration

I am authorized by the Board of Directors of the Company vide resolution no. * dated * to sign this form and declare that all the requirements of Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I also declare that all the information given herein above is true, correct and complete including the attachments to this form and nothing material has been suppressed.

*** To be digitally signed by**

* Designation

* Director identification number of the director; or DIN or PAN of the manager or CEO or CFO; or Membership number of the Company Secretary

Note: Attention is also drawn to provisions of Section 448 and section 449 of Companies Act, 2013 which provide for punishment for false statement and false evidence.

For office use only :

eForm Service request number (SRN)

eForm filing date

(DD/MM/YYYY)

Digital signature of the authorising officer

This e-Form is hereby approved

Confirm Submission

This e-Form is hereby rejected

Date of signing

(DD/MM/YYYY)